



PO Box 820203
Vancouver, WA 98682

21 Jun 2011

SUBJECT: Minutes of VBMA Regularly Scheduled Meeting Held on 21 Jun 2011

Present: Jeff Davis, Chairman, VBMA, Jack Giesen, Board Member, Lyle Wold, Bill Hauser, VBMA members. Volunteer Keri Conway. Member of the public, Steve Bruhn (retired Timberwolf) joined the meeting around 4:30 pm.

Chronological List of Events:

1. Meeting called to order at 4:10 PM by Jeff Davis, chairman of VBMA. Jeff Davis also acted as secretary, pending appointment of a permanent secretary. This meeting was held on the 3rd Tuesday of the month, at Bldg 1817, the VA Interpretive Center in downtown Vancouver.

2. The minutes from prior meeting had been emailed to all members by Jeff Davis, the minutes were considered read, and approved.

3. Treasurer's Report was given by Jack Giesen. He emailed the report earlier, and so summarized its details. He reiterated the debts of the VBMA, which included. Jeff Davis \$426.98 for licenses and brochures, etc. Dan Tarbell \$850, 501 (c) (3) application. These will be considered debts in the Treasurers report until they are paid.

Jack also stated that he filed the IRS e-postcard for the federal taxes.

4. In May, Bill Hauser said that the renewal of the website might cost over \$100 for June 2011. There was a motion to vote up to \$113.91 for the website renewal. It was seconded and voted positively. In June Bill Hauser said that the total cost was lowered to around \$90. He said he would submit the invoice to the Treasurer. He also mentioned the paypal portion of the website for donations. He hoped that this would be online soon. Lyle said good job. Bill stated that we had 43 visitors to the website, half of May. Lyle asked if we could post pictures to the website. Bill said yes, then everybody looked at me. I said I would get some pictures to Bill.

5. Old business discussed:

a. The Veteran's Administration Memorandum of Agreement and Volunteer agreement. Lyle asked to see a copy of the MOA, Jeff said he would email a copy to Lyle for independent review.

b. Storage space from the City of Vancouver. Jeff stated that the storage space was no longer available. Jeff sent a solicitation letter to a company that sells containers, four days prior. There is space nearby to park one.

**Thank you for supporting the Vancouver Barracks Military Asn. (VBMA).
The VBMA is a 501 (c) (3) public charity under 170 (b) (1) (A) (vi), EIN 27-2127349.**

- c. Cemetery Adoption. No change since the last month's meeting.
 - e. Memorial Day: Jeff stated that there were 70 patrons for the Barracks Walk.
- Positive comments. Jack also split walk with Jeff.

6 New business was discussed:

- a. Fourth of July. Jack Giesen suggested having portable displays at the 4th of July celebrations. Jeff said they could be provided, as well as brochures and a donation box of some kind.
- b. Keri Conway , will be working on an information handout for the Chapel Room, and a white paper for the Docent and staff. She said she would keep in touch with Jack Giesen to give him information.
- c. Jeff Davis stated that he thought the article on the museum would air soon. Everyone said they wanted to get the videos to the wider world.
- d. Jeff announced that stanchions would be coming from Columbia Credit Union. He sent out 22 letters to possible donor companies four working prior to the meeting.
- e. One letter was addressed to a company that sold storage containers.
- f. Jeff announced that the 88th Tng Command, Army Reserve unit would LOAN the spare William McCammon grave stone to the VA, for interpretive display.
- g. The group suggested and voted on two work arties
2 July 12:30 pm,
15/16 July 1pm

7. Minutes were read and approved. Group disbanded at 4:50 pm.

Signed:

Jefferson Davis

Chairman

Vancouver Barracks Military Asn

June 20, 2011 VBMA Financial Balance Sheet Summary

2011 Credit	\$270.00
2011 Debit	\$73.94
2011 Cash Flow	\$196.06

2011 Balance	\$398.14	
Stamps (2)		\$.88
Checking		\$392.26
CU Membership Deposit		\$5.00
Total	\$398.14	

Check Detail:
None

Deposit Detail:

Date	Amount	Received From
5/18/2011	\$100.00	Sheryl Lee, DMD (Donation)

Start Up Loans

From	Date	Amount	Service/Items
Dan Tarbell	10/2010	\$850.00	IRS 501 c 3
Jeff Davis	3/2010	\$50.00	WA LLC
Jeff Davis	3/2010	\$40.00	WA Charity
Jeff Davis	3/2010	\$15.00	WA Master Business License
Jeff Davis	6/2010	\$204.03	1,000 brochures
Jeff Davis	8/2010	\$117.95	QuickBooks Software

(Jeff Davis Sub Total \$426.98)

Total Loans \$1,276.98