



PO Box 820203
Vancouver, WA 98682

17 May 2011

SUBJECT: Minutes of VBMA Regularly Scheduled Meeting Held on 19 April 2011

Present: Jeff Davis, Chairman, VBMA, Jack Giesen, Board Member, Lyle Wold, Bill Hauser, VBMA members. Volunteer Keri Conway came in at 4:20 PM.

Chronological List of Events:

1. Meeting called to order at 4:08 PM by Jeff Davis, chairman of VBMA. Jeff Davis also acted as secretary, pending appointment of a permanent secretary. This meeting was held on the 3rd Tuesday of the month, at Bldg 1817, the VA Interpretive Center in downtown Vancouver.
2. The minutes from prior meeting had been emailed to all members by Jeff Davis, the minutes were considered read, and approved.
3. Treasurer's Report was given by Jack Giesen. He emailed the report earlier, and so summarized its details. He cited the VBMA bank account had \$170 in it, after the last bills were paid. He reiterated the debts of the VBMA, which included. Jeff Davis \$426.98 for licenses and brochures, etc. Dan Tarbell \$850, 501 (c) (3) application. These will be considered debts in the Treasurers report until they are paid.
4. Website Report was emailed to Jeff Davis by Bill Hauser. Bill Hauser said that the renewell of the website might cost over \$100 for June 2011. There was a motion to vote up to \$113.91 for the website renewal. It was seconded and voted positively.
5. Old business discussed:
 - a. The Veteran's Administration Memorandum of Agreement and Volunteer agreement. Jeff Davis stated he and his wife had received their ID cards. Jan W. and Jack G. were still having trouble getting their ID Cards. Jeff stated that the MOA had not been signed. The members discussed opening the interpretive center on 14 June without the MOA being signed. There was a motion to withdraw from the project, if the MOA was not signed before the interpretive center was open. It was seconded, and approved.
 - b. Storage space from the City of Vancouver. Jeff stated that the storage space was no longer available.
 - c. Cemetery Adoption. No change since the last month's meeting.
 - e. Memorial Day: Lyle stated that he would not be available as a guide on Memorial Day, due to other duties. Jack said he would act as a guide, if there were more than 30 people attending the tour. Jeff said he had arranged for tour guide speakers.

**Thank you for supporting the Vancouver Barracks Military Asn. (VBMA).
The VBMA is a 501 (c) (3) public charity under 170 (b) (1) (A) (vi), EIN 27-2127349.**

6 New business was discussed:

a. Fourth of July. Jack Giesen suggested having having portable displays at the 4th of July celebrations. Jeff said they could be provided, as well as brochures and a donation box of some kind.

b. Keri Conway , a new volunteer came in at 4:20 pm. She spoke with several VBMA members about her background and what duties she wanted to do

8. Minutes were read and approved. Group disbanded at 4:41 pm.

Signed:

Jefferson Davis

Chairman

Vancouver Barracks Military Asn

May 16, 2011 VBMA Financial Balance Sheet Summary

2011 Credit	\$170.00
2011 Debit	\$73.94
2011 Cash Flow	\$96.06

2011 Balance	\$301.66	
Stamps (10)		\$4.40
Checking		\$292.26
CU Membership Deposit		\$5.00
Total		\$301.66

Check Detail:

#1003	4/19/2011	Bill Hauser	\$63.94 (Start Up Loan Repaid)
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Deposit Detail:

Date	Amount	Received From
None		

Start Up Loans

From	Date	Amount	Service/Items
Dan Tarbell	10/2010	\$850.00	IRS 501 c 3
Jeff Davis	3/2010	\$50.00	WA LLC
Jeff Davis	3/2010	\$40.00	WA Charity
Jeff Davis	3/2010	\$15.00	WA Master Business License
Jeff Davis	6/2010	\$204.03	1,000 brochures
Jeff Davis	8/2010	\$117.95	QuickBooks Software

(Jeff Davis Sub Total \$426.98)

Total Loans \$1,276.98