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26 November 2010

SUBJECT: Minutes of VBMA Regularly Scheduled Meeting Held on 26 November 2010

Present:

Jeff Davis, Chairman, VBMA  
Lyle Wold, Board Member, Jack Giesen, Board Member, Jan Wojchowski, Bill Hauser  
Members of the public included Morris Giesler

Chronological List of Events:

1. Meeting called to order at 4:05 PM by Jeff Davis, chairman of VBMA. Jeff Davis also acted as secretary, pending appointment of a permanent secretary.
2. The minutes from prior meeting had been emailed to all members by acting Secretary Lyle Wold, by a vote of those present, the minutes were considered read, and approved.
3. Old business was discussed:
  - a. Veteran's Day Ceremony and Cemetery Tour (11 November 2010). Jan W. wanted an e-copy of the cemetery information handout for guides. In pdf. He also suggest Jeff send Bill the links to some resources for the public to visit. We were mentioned twice during the ceremony by the mayor and Larry Smith. We had 60 start 50 people finished. Lyle suggested doing a cemetery walk after the Memorial Day ceremony.
  - b. Schedule of reports to state, taxes, etc. Treasurer report. Yearly cash flow, \$210 in our bank account. Other members owed: included Dan Tarbell, Jack Giesen, and Jeff Davis
  - c. Donation forms for cash or material donations will have to be modified now that we have applied for the 501 (c) (3). Jack Geisen has a modified donation form, will email it to all VBMA members to use. Until there is a secretary, he also agreed to maintain list of donors for mailing list and to send out Christmas or event cards to donors.

Jack proposed buying some 10 cent non-profit mailing stamps. Jan proposed buying \$10.90 worth of stamps. Proposal seconded and approved.

Jeff mentioned artifact donor form. Jack will re-email that out to all concerned.
  - d. Vancouver VA Museum MOA. Jeff mentioned meeting Anne Marie Murphy on 11 November. The MOA is under review. Jeff Davis also mentioned a possible work study college student sponsored by the VA. All present agreed a work study student would be a good idea. Dan Tarbell spoke about the renovation of the building. He was impressed with the renovations, quality etc. The outside is also under renovation. He spoke about writing to dignitaries to come to the museum when it opens on Memorial Day. However, he stressed the need to sign the MOA.

**Thank you for supporting the Vancouver Barracks Military Assn. (VBMA). For additional information regarding the organization's activities or financial information, the VBMA is registered with the Washington State Charities Program as required by law and information may be obtained by calling 800-332-4483 or 360-725-0378**

Discussion of Anne Marie Murphy's change in jobs, and an oversight committee might take ownership of it, and the VBMA needs to be a part of that.

- e. Application for 501 (c) (3) was submitted and its implications for the VBMA
  - 1. Once cash donations began coming in, one major obligation would be to pay back Dan Tarbell and other members who loaned money to the VBMA.
  - 2. The letterhead statement needed to be redesigned reflecting a change in the VBMA status.
  - 3. Bill Hauser listened to the members talk about redesigning the website, possibly adding online donation form, articles on recent events, and other links.

4. New business was discussed:

a. Membership committee: fees and membership application. Jack Giesen spoke on the ambiguities in rules and procedures about becoming a VBMA member. Jack moved that we defined membership by application he sent out, and it should be incorporated to the rules and procedures. Dan Tarbell seconded, and voted. Passed. Jack agreed to send out application to all members.

Second matter, fee for membership. Jan commented that he felt there should be no fee for membership, since it would discourage some members from joining. Dan agreed in part with him, but felt that there should be a token fee, but board members should have their fees waived, since they devote so much time to the organization. Members felt that the matter was too involved and decided to carry over discussion to next week.

b. Should the VBMA adopt the Vancouver Barracks Post Cemetery by MOA with the federal government? Jeff Davis discussed the status of the cemetery as a Post Cemetery, only open to the US Army. However, the Army wanted to have the VA take over it. This was up in the air. At present time, there did not seem to be any commitment on the federal or local agencies to take the lead on managing it. Several more opportunities. Lyle Wold suggested we look at forming a committee within the VBMA to suggest a Memorandum of Agreement with the federal government to help oversee future management.

Present members voted to form committee, but to fill positions at the next meeting. Any additional input or volunteers to serve please respond to Jeff Davis ASAP.

5. Minutes read and approved. The meeting was adjourned and everyone sought refreshment.

Signed:

Jefferson Davis  
Chairman  
Vancouver Barracks Military Asn